



GOVERNMENT OF KERALA

Abstract

GAD- Novel Corona Virus disease (Covid-19)containment activities- - Functioning of War Room- Extended - Orders issued

GENERAL ADMINISTRATION (SECRET SECTION) DEPARTMENT

G.O.(Rt.)No.1543/2020/GAD

Dated, Thiruvananthapuram, 17.05.2020.

- Read: 1. G.O (Rt) No. 1269/2020/GAD dated 26.03.2020
2. Government Circular No. SS1/50/2020/GAD dated 26.03.2020
3. G.O (Rt) No. 1283/2020/GAD dated 28.03.2020
4. G.O (Rt) No. 1289/2020/GAD dated 29.03.2020
5. G.O (Rt) No. 1310/2020/GAD dated 02.04.2020
6. G.O (Rt) No. 1328/2020/GAD dated 14.04.2020
7. Government Circular No. SS1/50/2020/GAD dated 17.04.2020
8. G.O (Rt) No. 1412/2020/GAD dated 03.05.2020

ORDER

As part of Novel Corona Virus Disease (Covid-19) containment activities in the State, a War Room was constituted in the South Conference Hall, Government Secretariat as per Government order read as paper 1 and staff arrangements were ordered vide further papers read above.

2. In the context of extension of general lock down, Government are pleased to extend the functioning of Covid-19 War room till 31.05.2020. The staff deployment arrangements are also extended for the said period. The staff from various sections of General Administration Department are deployed for imparting secretarial assistance to the Covid-19 War Room in two shifts daily and the duty chart is appended as Annexure 1 to this order. Staff deployment for night shift from 2000 Hrs to 0700 Hrs [18.05.2020 to 20.05.2020] is appended as Annexure 2.

3. The Officers posted for the night shift shall not be detailed for normal office duties on the day of the duty and the following day.

(By Order of Governor)

K.R JYOTHILAL
PRINCIPAL SECRETARY

To

The officers concerned
All Addl. Chief Secretaries/Principal Secretaries/Secretaries
State Police Chief
Private Secretary to Chief Minister and all Ministers
Special Secretary to Chief Secretary
Information Officer, Web and New media
Office copy/ Spare/ Stock File

Forwarded / by order

SECTION OFFICER

COVID-19 CONTAINMENT ACTIVITIES IN GOVERNMENT SECRETARIAT

Day duty pattern for different sections in GAD

DATE	MORNING SHIFT (0700 – 1400 Hrs)	EVENING SHIFT (1400 – 2000 Hrs)
18.05.2020	Agri PA & PB	Animal Husbandry E & F
19.05.2020	AYUSH A & E & IT A	BCDD A & Environment B
20.05.2020	Co-operation A & B	E& IT B & AYUSH B
21.05.2020	Environment A & BCDD B	Fisheries A & B
22.05.2020	Food & Civil Supplies A & B	Forest A & B
23.05.2020	G.Edn A & B	G.Edn C & D
24.05.2020	G.Edn E & F	G.Edn G & H
25.05.2020	Revenue A & B	Revenue C & D
26.05.2020	Revenue E & F	Revenue G & H
27.05.2020	SC/ST Dev A & B	SC/ST Dev C & D
28.05.2020	SC/ST Dev E & F	Social Justice A & B
29.05.2020	Sports & Youth Affairs A & Stores Purchase A	Sports & Youth Affairs B & Stores Purchase B
30.05.2020	Taxes A & B	Taxes C & D
31.05.2020	Transport A & B	Vigilance A & B

**COVID-19 CONTAINMENT ACTIVITIES IN GOVERNMENT SECRETARIAT
Night duty shift pattern for Covid-19 War Room**

Date	Name of officer	Designation	Department	Mobile No.
18.05.2020	Sachin.M	Section Officer	GA(Accts. M)	9495482205
	Roy. J	Sr. Gr. Assistant	Taxes (G)	9496252750
	Abhijith B	Assistant	Agri. Planning	9496370143
	Anoop	Assistant	SC/ST Dept.	7907034813
19.05.2020	Ratheesh	Section Officer	GA (Accts G)	7994992080
	Rajeev.S.R	Sr. Gr. Assistant	P&AR(Adv.C)	9633975094
	Chindu	Assistant	P&AR(Rules)	7012158827
	Amal Krishnan	Assistant	Central Agency	8281691968
20.05.2020	Ajith A	Section Officer	E &IT (C)	9447582659
	Rajesh.G.S	Sr. Gr. Assistant	Forest Dept	9496387171
	Shabu Kumar S	ASO	Forest Dept.	9946010595
	Aravind.C.M	ASO	P&AR(Adv.A)	9645791510

Duty chart for remaining days will be issued separately.

General Instructions:

1. It is the responsibility of the Section Officer concerned to inform his group members about the duty and to ensure that the group members are attending the night shift duty without fail.
2. **For the morning and evening shift duty, Additional Secretaries/ Joint Secretaries in charge of the Sections mentioned in Annexure I will ensure the attendance of minimum staff required.**
3. The following Security staff from Government Secretariat will also be posted in War Room to attend calls:
 - a) Shri Pratheesh Babu (PEN: 871747)
 - b) Shri Harilal C L (PEN: 870498)
 - c) Shri Anil Kumar K (PEN: 882210)
4. The Section Officers shall report compliance to the following Supervisory officers on the dates noted against them.
 - a) Shri A.P Rajeevan, Under Secretary & Addl. State Protocol Officer, GA (Political) Department – 94460 83261 (May 18,22,26 & 30)
 - b) Shri Manikantan R, Under Secretary, General Administration (AIS) Department – 94463 34628 (May 19,23,27 & 31)
 - c) Shri Manoj Kumar P C, Under Secretary, General Administration (Co-ordination) Department – 94472 23350 (May 20,24 &28)
 - d) Smt. Bindu C Varghese, Deputy Secretary, General Administration Department – 80753 43542 (May 21,25 & 29)