



**GOVERNMENT OF KERALA**

**Abstract**

H&FWD - Appointing Officers in the 24x7 State Oxygen War room - sanction accorded - orders issued .

---

**HEALTH & FAMILY WELFARE (F) DEPARTMENT**

**G.O.(Rt)No.1038/2021/H&FWD** Dated,Thiruvananthapuram, 05/05/2021

---

Read G.O.(Rt) No 995/2021/H&FWD dated 01.05.2021

**ORDER**

As per the the Government Order read above, Government have constituted a 24x7 Oxygen War room at the State and all the districts as a coordination unit for Oxygen monitoring at State and District levels and formulated the Oxygen Management System.

For the smooth functioning , Government hereby appoint officers in the Oxygen War room, as detailed below:

**War Room Heads:**

1. Sri. V. Ratheesan I.A.S
2. Dr. B.S. Thirumeni I.A.S
3. Sri. S. Harikishore I.A.S
4. Sri. M.G. Rajamanickam I.A.S
5. Dr. K. Vasuki I.A.S

**War Room Deputy Heads:**

6. Smt. T.V. Anupama I.A.S
7. Sri. Venkatesapathy I.A.S
8. Sri. P.B. Nooh I.A.S
9. Sri. D. Balamurali I.A.S
10. Dr. D. Karthikeyan I.A.S
11. Smt. Haritha.V.Kumar I.A.S
12. Dr. Renu Raj I.A.S
13. Sri. Geromic George I.A.S

These officers are posted at two levels. Senior officers are posted as the overall Head of the War Room, with one person available round-the-clock on call. Other officers are posted as Deputy Heads with two officers available Virtual/physically at the War

Room round-the-clock overseeing the activities at the State and District War Rooms.

**3 Shifts recommended for both Heads and Deputy Heads**

- 8AM-2PM
- 2PM-8PM
- 8PM-8AM

**Roles and Responsibilities:**

1. There are respective management units under each of the line Departments.
  - a. Industries Department — for liaison with Manufacturing of Oxygen and Filling Centres.
  - b. Transport and Police Department — for liaison with transportation of Oxygen Tankers and mobilization of more tankers and ensuring green corridor for faster delivery and reducing turn around time.
  - c. Health Department — for Oxygen usage and supply to Hospitals
2. The district war rooms have been set up to ensure these activities and trouble shooting at their level and escalate the issue needing attention at the State level.
3. The State war room primarily need to ensure all the District War Rooms are fully functional and responding to the needs round the clock in the crucial next 2 weeks and thereafter.
4. They need to work as supportive supervision mechanism.
5. They may follow communication channel properly and avoid many to many communications to ensure that there is no panic situation.
6. These war room may also liaison with the various line Departments, Secretaries and Heads of the Department and ensure the following activities
  - a. Through respective departments, concerted efforts are taken regarding Covid appropriate behaviour and protection measures.
  - b. They will take initiative to increase visibility to covid awareness messages through their departments and organization . KSRTC may put up messages on the buses, all offices should have COVID appropriate messages.
  - c. All shall take actions to ensure the crowding, congregation and

close spaces are avoided in any of the official duties.

7. The War Room Head shall be responsible for the overall functioning of the War Room. She/He shall take two daily reviews at 10 am and 6 pm to assess the overall situation of Oxygen availability to hospitals, as well as availability and occupancy rates of hospitals and field hospitals.

**8. Deputy Head — Production and Distribution.**

One Deputy Head shall be responsible for the supply side. This officer shall monitor:

- a. Production/stocking of Oxygen at production and storage centers across the state.
- b. Balanced allocation of Oxygen from these centers to various districts and hospitals within those districts based on occupancy, data and demand raised.
- c. Filing of Oxygen from these centers to various tankers and cylinders belonging to various distribution agencies based on above allocation
- d. Transportation of Oxygen through these means to their allocated destination.
- e. Monitor filling times and transportation times to ensure prevention of delays.
- f. Ensure prompt delivery of Oxygen to hospitals based on allocation and monitor any diversions and leakages that may occur.
- g. All other aspects of the production, stocking and distribution of Oxygen.

**9. Deputy Head - Consumption**

The second Deputy Head shall be responsible for monitoring:

- a. Reporting of stock, usage and demand projections made by hospitals and also periodically review these demands raised against actual occupancy and patient load at these hospitals.
- b. Occupancy of oxygen beds, ICU beds and ventilators at hospitals and reporting any impending crisis arising at the districts.
- c. Proper functioning and coordination of institution-level Oxygen Audit Committees at both government and private healthcare institutions.
- d. All other aspects of consumption of Oxygen at various healthcare facilities.

10. The Deputy Heads shall report to the War Room Head regularly and resolve any issues during the two daily review meetings.

11. As mentioned in the Government Order on the Oxygen War Room, state level

officers shall be posted from all concerned departments, and these officers shall report to the Deputy Heads regularly and aid the Deputy Heads in performing their duties.

12. Deputy Heads shall call two daily review meetings of all department representatives at the War Room at 9 am and 5 pm. Issues that remain Unresolved at these meetings shall be escalated to the War Room Head.

13. The War Room Head and Deputy Heads shall also monitor all calls received at the War Room and ensure that queries and complaints raised are resolved.

14 The State War Room shall remain in constant touch with District War Rooms, both through the vertical department representatives posted at the District War Room, as well as through the Head and Deputy Head through the District Collectors and DPMSU Chairpersons.

15. The War Room shall also work closely with the DPMSUs, as well as ensuring that the District War Rooms and DPMSUs function as one cohesive unit.

16.The War Room Heads shall coordinate with districts and IT department to ensure regular updating of Oxygen demand and supply on the 'Covid19 Jagratha' portal.

17. The War Room Heads and Deputy Heads shall be on War Room duty on a rotation basis so as to ensure that at least one War Room Head and two Deputy Heads are available at the War Room at all times, with Deputy Heads being available physically and War Room Head available on call to attend to any emergencies.

18. IAS officers exiting duty shall give detailed hand-over reports to incoming officers before relieving themselves of duty so as to ensure continuity and avoid pendency of issues.

19. The State War Room has to arrange in South Conference Hall. GAD shall do appropriate arrangements for the same.

(By order of the Governor)  
**RAJAN NAMDEV KHOBRADE**  
**PRINCIPAL SECRETARY**

To:

Director General of Police, Thiruvananthapuram.

The State Mission Director, National Health Mission,  
Thiruvananthapuram.

All concerned

The Managing Director, Kerala Medical Services Corporation Ltd.  
Thiruvananthapuram.

The Director of Health Services, Thiruvananthapuram.

The Director of Medical Education, Thiruvananthapuram.

Executive Director, State Health Agency, Thiruvananthapuram.

Industries Department

General Administrative Department

Transport Department

Home Department

Information & Public Relations (Web & New Media) Department

Stock File/ Office Copy to F2/

Forwarded /By order

Section Officer

Copy to : Private Secretary to Chief Minister  
Private Secretary to Minister (H&FW)  
Special Secretary to Chief Secretary  
PA to Principal Secretary